POLIS UNIVERSITY IN TIRANA, ALBANIA

FACULTY OF PLANNING, ENVIRONMENT AND URBAN MANAGEMENT

Rr. Bylis 12, Autostrada Tiranë-Durrës, Km 5, Kashar

101082860 — PELMOB — ERASMUS-EDU-2022-CBHE

**ANNOUNCES**

CALL FOR APPLICATIONS FOR INTERSHIP

WITHIN THE ERASMUS+ PROJECT PELMOB

AT **LUBLIN UNIVERSITY OF TECHNOLOGY IN LUBLIN, POLAND**

The Call is open to students of the Faculty of Planning, Environment and Urban Management in Polis University.

**Duration of the internship:** 14 (fourteen) days, i.e., 12 days for the internship + 2 days for travel.

**Number of spots**: 2 students.

**Internship period**: Planned 2-15 March 2025/summer semester of the 2024/25 academic year.

**Scholarship amount**: The total costs of Scholarship amount will be covered by Erasmus+ Project: Partnership for Promotion and Popularization of Electrical Mobility through Transformation and Modernization of WB HEIs Study Programs **(PELMOB)**

The costs of mandatory health insurance during the mobility period is not covered by the Erasmus+ programme scholarship, therefore theses costs are the responsibility of the students.

**The scholarship is granted only if the internship is physically complete at the mentioned institutions.**

 **Mandatory documentation for application:**

Application form ([LINK](https://docs.google.com/forms/d/e/1FAIpQLSdxm-50zrPlgqK2G1L9jf5axQFCy_pP3S3nUfxDD1GEZIlzUQ/viewform?usp=sf_link)),

Transcript of Records and Certificate of Enrolment at the Faculty of Technical Sciences– issued by the student service of the Faculty,

 Motivation Letter in English, signed (one page),

 CV in English (recommendation: use Europass form),

English Language Certificate (if possible)

Scanned First Page of the Passport (with photograph).

Required level of English proficiency – at least B2.

Incomplete documentation will not be considered.

**Application:**

All documents can be sent electronically via **glejdi\_fejza@universitetipolis.edu.al**, or delivered in person to the International Office on weekdays from 08:00 to 15:30.

Contact person: Glejdi Fejza & Flora Krasniqi, International Office (flora\_krasniqi@universitetipolis.edu.al).

**The selection of students will be made based on the formula: average grade + ECTS numbers divided by the number of years of study.**

In the event that students have the same number of points after the formula is applied, preference will be given based on the motivation letter.

 **Deadline: 30.11.2024.**

**After the selection of students:**

Financial agreements will be signed with the selected candidates. The selected candidates will be informed about the planned mobility period by the host university. The selected candidates will be required to submit the following after completing the mobility:

* Accommodation invoice,
* Transport receipts and tickets,
* Confirmation from the host institution on the completion of the internship.

After the successful completion of the internship, students will receive a certificate of completed mobility from the host institution.