LETTER OF INVITATION TO TENDER

Tirana: 15.07.2024

Ref. No. Project: QA-SURE 101129398

Dear Sirs,

***SUBJECT: INVITATION TO TENDER FOR*** Purchase of “Laptops that will be used for the installation of the software system, a system that will improve the quality assurance processes needed to increase the infrastructure at POLIS University”, in the framework of ERASMUS CBHE Project: Improving University Quality Assurance Resilient Strategies Toward Excellence / QA-SURE

This is an invitation to tender for the above-mentioned supply contract. Please find enclosed the following documents, which constitute the tender dossier:

1. Instructions to invitations
2. Draft contract and special conditions, including annexes

* Draft contact
* Special conditions
* Annex i: general conditions
* Annex ii + iii: technical specifications + technical offer (to be tailored to the specific project)
* Annex iv: budget breakdown (model financial offer)
* Annex v: forms

1. Further information

* List of entities invited to submit a tender
* Administrative compliance grid
* Evaluation grid

1. Invitation form for a supply contract

All the documents for this invitation procedure can be found at:   
<https://universitetipolis.edu.al/en/invitation-to-tender-for-purchase-of-laptops-that-will-be-used-for-the-installation-of-the-software-system-a-system-that-will-improve-the-quality-assurance-processes-needed-to-increase-the-inf/>

Please, for eventual notifications and changes on this procedure, consult constantly the weblink: <https://universitetipolis.edu.al/en/category/announcements/>

We look forward to receiving your invitation and the accompanying invitation guarantee before the submission deadline at the address specified in the documents.

Yours sincerely,

Sotir Dhamo

POLIS University

Administrator