LETTER OF INVITATION TO TENDER

Tirana: 29.05.2023

Ref. No. Project 101083070 – ROAMING

Dear Sirs,

***SUBJECT: INVITATION TO TENDER FOR*** Purchase of “**PC/Laptop computers as equipment for the enhancement of the IRO**”, in the framework of ERASMUS CBHE Project: Strengthening International Staff & Student Mobility Offices in the West Balkan/ ROAMING

This is an invitation to tender for the above-mentioned supply contract. Please find enclosed the following documents, which constitute the tender dossier:

1. Instructions to invitations
2. Draft contract and special conditions, including annexes

* Draft contact
* Special conditions
* Annex i: general conditions
* Annex ii + iii: technical specifications + technical offer (to be tailored to the specific project)
* Annex iv: budget breakdown (model financial offer)
* Annex v: forms

1. Further information

* List of entities invited to submit a tender
* Administrative compliance grid
* Evaluation grid

1. Invitation form for a supply contract

All the document for this invitation procedure can be founded at:   
https://universitetipolis.edu.al/en/invitation-to-tender-purchase-of-pc-laptop-computers-as-equipment-for-the-enhancement-of-the-iro/

Please, for eventual notifications and changes on this procedure, consult constantly the weblink: <https://universitetipolis.edu.al/en/category/announcements/>

We look forward to receiving your invitation and the accompanying invitation guarantee before the submission deadline at the address specified in the documents.

Yours sincerely,

Sotir Dhamo

POLIS University

Administrator