

EXAMINATIONS POLICY 2022-2023 ACADEMIC YEAR / SEMESTER 1

- The assessment method at the University of POLIS is based on a 10-point scale. Each time a student has an assessment grade of four or lower, he or she is deemed to have failed the course and must retake it. Each time a student receives a grade of five or above on an evaluation, the student is deemed successful.

Grade	Description	GPA	Letter
10	Excellent	4	A, A+
9	Very Good	3.7- 3.3	A-, B+
8	Good	3.0	B
7	Satisfactory	2.7 – 2.3	B-, C+
6	Sufficient	2.0 – 1.7	C, C-
5	Pass	1.3 – 1.0	D+, D
1-4	Insufficient	0.0	F

- In addition to the grade component, the student may encounter two other evaluations, including:
PENDING (P) = The student has not fulfilled the duties outlined in the course outline.
NON CLASSIFIED (NK) = The student did not attend the course to the required extent of 75%
- For all study programs, the first year student can follow the second year if he/she has passed no less than 50% of the credits (30 ECTS) of the first year.
- Students who fail to accumulate a minimum of 30 ECTS at the end of the first academic year of first year of studies, lose the right to continue their studies at POLIS University.
- Students have the right to take exams they have failed before in every season announced by the Academic Secretariat. Students have the right to be enrolled for the exam after the additional tuition fee payment. For the exams that are repeated within the academic year, students are excluded from the payment.
- Students must send a request via e-mail sekretaria@universitetipolis.edu.al for the exams they want to attend and also to register the respective exam in to the PITAGORA system.
- Students have the right to improve only one grade for each academic year.
- The maximum credits that a student can repeat in one academic year does not exceed 20 ECTS.
- During the academic year, students receive information about absences only through the PITAGORA system and the course leader.
- Students receive information for their grades only through the PITAGORA system and the course leader.
- Students who have not paid the respective semester fee do not have the right to attend the exams.

FOR MORE INFORMATION ABOUT THE RULES AND PROCEDURES, YOU CAN CHECK THE STUDENT PORTAL PITAGORA AT THE LINK: [PDF.js viewer \(universitetipolis.edu.al\)](#) or for any other clarification, contact: sekretaria@universitetipolis.edu.al