2021-2022

POLIS University

Annual Report

Annual Report of POLIS University for the activity carried out during the 2021-2022 academic year, in accordance with the guideline No. 5, dated 19.02.2018 "*On determining the constituent elements of the annual reporting and reporting deadlines of higher education institutions*", amended.

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INTRODUCTION

POLIS University is a legal entity created by the No. 35386 court decision, dated 04.04.2006 and licensed by the decree No. 698 of the Council of Ministers, dated 11.10.2006. POLIS University has conducted the first institutional accreditation by Order No. 227 of the Minister of Education and Science, dated 22.07.2009 and has acquired the status of "university" by the No. 746 decision of the Council of Ministers, dated 24.10.2012.

Since its foundation, POLIS University each academic year has prepared a detailed Annual Activity Report and submitted it, to the respective ministry responsible for education and to the Quality Assurance Agency in Higher Education (QAAHE).

The report contains descriptive and statistical data on various aspects of the institution's activity during respective academic year.

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PART A

Chapter A.1. - Institutional Strategic Plan

Information on the realization of the objectives of teaching, scientific research and creative activities and innovation. Teaching, learning and research evaluation reports. The report specifies the responsible structures and the relevant deadlines for these realizations with reference to the long-term and short-term strategic plan of HEI.

POLIS University is currently implementing the Institutional Development Strategy for the period 2021 - 2026, for more about the strategy, please see the link:
http://www.universitetipolis.edu.al/?q=sq/node/19.
The strategy is organized into long-term and medium-term objectives, which are grouped into aspects related to teaching, research, relations with the market and graduates, internationalization, quality assurance, etc.

This strategy is designed in accordance with the mission and objectives of the university and the institutional structure is organized in such a way that it helps to fulfill these missions and objectives.

The strategy defines the intended objectives and expected results based on its mission as a private and secular institution of higher education with a didactic, scientific and innovative nature. In order to contribute qualitatively to the education system, POLIS reflects its strategic objectives as follows:

• To provide students with professional leadership qualities in the fields of design, architecture, construction, territorial planning, environmental protection, computer science in order to exert influence on improving the current state of the country and the region;
• To equip students and researchers with specialized knowledge that meets the demands of the labor market and the ever-increasing demand for such skills through guaranteed contemporary standards, in order to prepare young and qualified specialists, ready to contribute professionally within and abroad;
• To offer more in-depth and specialized studies at the Master's level in the above fields
• To carry out scientific and practical research activities closely related to academic activities for the study programs offered at the university;
• To organize and offer third-cycle doctoral studies in the above fields.

In this sense, the following chapters will report in detail on each aspect, but in a general assessment, the realization of all objectives is ascertained, based on the internal but also the external assessment which is carried out by the Quality Assurance Agency in Higher Education (ASCAL).

During the 2021-2022 academic year, the university has been in the process of periodic accreditation in the following programs:

1. Second cycle Integrated Master of Science in "Architecture and Urban Design";
2. Second cycle Integrated Master of Science in "Urban Planning and Management";
3. First cycle Bachelor in "Computer Science";
4. First cycle Bachelor in "Civil Engineering";

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(for more see the link https://www.universitetipolis.edu.al/akreditimi/)

As a consequence of the COVID-19 pandemic, POLIS University, at the end of the term of the Development Strategy, has drawn up a new Strategy, which will be mainly focused on the context of digitization, scientific research and other impacts which a part of them came out as a result of the pandemic.

Also, during the academic year, POLIS University took all the necessary measures (for which we have continuously reported to the MAS), for the development of teaching and the closing of the academic year within the deadline provided in its academic calendar. For more, see (Annex 12 – Approved calendar)

Chapter A.2. – Internationalization (Projects and Partnerships)

During the 2021-2022 academic year, POLIS University has successfully continued its involvement in EU-funded projects, bilateral cooperation projects or other funding instruments.

Open Minds- Cooperation Partnership in Youth

The project has been granted during 2021, by the Erasmus National Agency in Sweden, and immediately afterwards the first meeting of the project partners and the Agency's leaders was held. During the month of June 2022, the management meeting was held and the project was presented within the framework of the New Bauhuas Europe initiative. The project focuses on the comprehensive involvement of students in creative activities, through the organization of a series of activities in a "satellite" and physical form. The project ends in 2024

Spatial Proposals for the post pandemic city: The case of Lezha (National funds/ AKKSHI).

A research project financed by national funds, started with implementation in October 2021. The project focuses on the study of post-pandemic cities and Lezha and a set of instruments for the sustainability of the city were taken as a case study. Experienced academic staff/researchers and new research staff (PhD students) have been engaged in the project.

"Developing and Improving Research and Innovation Capacities in Albania and Kosovo/ DRIVE"

From January 15, 2020, the implementation of the Erasmus+ CBHE Project "Developing and Improving Research and Innovation Capacities in Albania and Kosovo/ DRIVE" has started 610307-EPP-1-2019-1-AL-EPPKA2-CBHE-JP, for more see https://driveproject-eu.com/.

The main objective of the project is to raise the capacities for research and innovation in the Universities of Albania and Kosovo, as well as the establishment or improvement of structures dedicated to research and innovation. The project is coordinated by POLIS University, while other Universities from Albania are: Polytechnic University of Tirana and

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European University of Tirana. From Kosovo, the University of Pristina "Hasan Prishtina", University of Gjakova "Fehmi Agani" and Universum College are part of the Consortium. Also part of the project are 3 Universities from the countries of the European Union, the Polytechnic University of Milan, Aalborg University and the Polytechnic University of Hamburg. The duration of the Project is three years.

"Accelerating Western Balkans University Modernization by Incorporating Virtual Technologies/ VTech@UniWB"

POLIS University is also a partner in the Erasmus + CBHE project "Accelerating

Western Balkans University Modernization by Incorporating Virtual Technologies/ VTech@UniWB" 610281-EPP-1-2019-1-AL-EPPKA2-CBHE-JP, https://vtech- project.eu/ The project is coordinated by Aleksandër Moisiu University in Durrës. The main objective of the project is the implementation of virtual technologies in teaching at the Universities of Albania and Kosovo, and raising the capacities of the academic staff for this purpose. The duration of the Project is three years.

"YES - Youth Employment Skill set in Posting

In January 2020, POLIS University is also a partner in the project: "YES - Youth Employment Skill set in Posting (Call for Proposals ref. No. VP/2019/008; Grant Agreement Ref. No VS/2019/0395)". which is coordinated by the Commissione Nazionale Paritetica per le Casse Edili (CNCE) and aims to study the market of mobile workers in the construction field. The project is closed in March 2022

Fablab- the open space to co innovate

In February 2020, POLIS University won the project within the Innovation Challenge for the establishment of FabLab, a structure that will support Start Up in Albania and the region, from the ideation, prototyping and market launch stage.

Graduates Advancement and Development of University capacities in Albania/GRADUA

During the academic year 2021-2022, the project Graduates Advancement and Development of University capacities in Albania/GRADUA was completed, for more see https://www.graduaproject.com/gradua-project/ At the center of this project is the establishment of a platform for graduate students to help you integrate into the labor market.

ZEB-Zero Energy Building)

Study and experimentation of construction systems for the design of zero energy buildings (ZEB -Zero Energy Building) is on going project. The project has been financed within the framework of the calls of ANKSI, for bilateral cooperation between Albania and Italy, while POLIS University is together with the Institute of Building Construction Technology (ITC), in Milan.

"Sustainable Urban Development of the Peripheries between Graz and Tirana,

Spraël vs Density"

In the framework of projects for bilateral cooperation Albania-Austria, POLIS University continues its work with the implementation of two projects: "Sustainable Urban Development of the Peripheries between Graz and Tirana, Spraël vs Density" with the University of Graz, Austria, as well as "The re -use of existing structures in Austria and Albania" with FH Joanneum University.

⚜ "Inclusive tertiary EDucation in the West BALKANS/ IDEA" 618859-EPP-1-2020-1-AL-EPPKA2-CBHE-JP

In 2021, POLIS University has started the implementation of the project "Inclusive tertiary EDucation in the West BALKANS/ IDEA" 618859-EPP-1- 2020-1-AL-EPPKA2-CBHE-JP, in which he has the role of Coordinator

⚜ "Strengthening university autonomy and increasing accountability and transparency of Western Balkans Universities/ STAND"

POLIS University is a partner in the project "Strengthening university autonomy and increasing accountability and transparency of Western Balkans Universities/ STAND" 618805-EPP-1-2020-1-XK-EPPKA2-CBHE-SP, and the
project is coordinated by the International Business College Mitrovica

Chapter A.3. - Scientific Research

Information on scientific research in POLIS_U or on projects in which it participates as an active party, which includes: scientific research policies, data on the connection of scientific research with teaching, products in the field of scientific research presented in the form of scientific publications, articles , projects won and realized, participation in activities inside and outside the country, scientific activities organized by the basic unit, collaborations with other institutions at the local, national or international level accompanied by data on the date, place and participants;

Consolidation and advancement of scientific research based on contemporary and innovative methods is one of the main objectives of U_POLIS. POLIS and the international academic/research partners with whom relations have been formalized through agreements recognized by the authorities in the respective countries, have all the human, financial and infrastructural capacity to carry out elite scientific research, made possible in addition to internal resources by joint projects funded by the American, Italian, Dutch and Austrian Governments, either directly with U_POLIS or with Co-PLAN and MetroPolis.

The scientific research itself and, especially, the doctoral program summarizes the best academic and research capacities of U_POLIS and the partners in the implementation of this doctorate. The strategic partner, the University of Ferrara, Italy, has the school of architecture, rated for several years as no. 1 in the classifications of educational-research authorities in Italy. The Doctorate Program for the years 2020-2021 and 2021-2022 has given and will give research and innovation a new expansion of the academic staff in the three Faculties, activating excellent and quality students. The new development in the expansion of scientific research laboratories is an achievement for the realization of Diplomas in scientific Masters, PHD and Post Doctorates.

One of the most important parts of the development strategy is the Research Agenda

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Scientific (Annex 3 – Report, Scientific Research Activity). The Research Agenda of POLIS University is drawn up with care and seriousness by the authority and governing bodies, at the beginning of each academic year. A document produced as a result of a brainstorming session with the participation of all academic staff. In summary, the objectives of the Research Agenda are three:

First, the Research Agenda is an instrument for internal and external communication of the institution, as well as serves to discuss research priorities in function of the mission and strategy of U_POLIS.

Second, it is a basis for research management: where research priorities are discussed and set, and where many research ideas and visions are developed, which must be undertaken. Through this Research Agenda, POLIS takes a closer look at the research infrastructure, staff and their research issues, publications and monitors the progress of the implementation of this agenda.

Thirdly, through the research agenda it becomes possible to follow the link between research and teaching because research in U_POLIS must be connected to the development of teaching in all three faculties. Research should feed teaching and vice versa, research questions should emerge during the education process so that the research conducted is as efficient as possible. Moreover, the objective of U_POLIS is to play a more important role in the international research community, participating in joint international research and publications with other institutions.

Conferences, symposiums, national and international congresses as well as all other academic, scientific and social activities developed during the academic year 2021-2022 are presented in (Annex 3 – Report, Scientific Research Activity)

Chapter A.4. – Infrastructure

Biblio_POLIS includes printed and electronic books and materials, which belong to various disciplines, but mainly the branches of Urban Planning, Computer Science, Art-Design, Architecture, Environmental Studies, Social Sciences, Civil Engineering, Business Administration, Leadership and Entrepreneurship, etc. These contemporary materials include important texts written in the primary languages spoken and understood in Albania: Albanian, English, Italian. They are updated through the continuous purchases that U_POLIS makes through various national, international and online bookstores.

Biblio_POLIS subscribes to prestigious magazines such as L'Arca, Domus, Beaux Arts, Computer Arts, Detail, Regional Studies, etc., as well as the online versions of our partners, Local Public Finances, Culturetheque, etc.

In addition to the physical premises of Biblo_POLIS, where you can find over 10,000 book titles in physical format, you now have the opportunity to access two of the most diverse ONLINE libraries internationally, such as EBSCO and JSTOR. Each member of the POLIS community can use these treasures to deepen knowledge and skills in areas of interest.

Using them is very easy and very comfortable. Feel free to use it as much as possible, this way you will understand the value and variety of service they offer.

Another very important strategic objective of POLIS is that of strengthening the

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laboratories for the development of quality activities. U_POLIS currently has 7 laboratories usable for didactic and research purposes:

1. Environmental Laboratory
2. Laboratory of GIS/CAD/SAP/ETABS/TEKLA
3. MAC Laboratory
4. Energy Efficiency Laboratory
5. Prototyping Laboratory
6. Computer Science Laboratory
7. Innovation Factory Laboratory
8. Modeling Laboratory
9. Fab Lab laboratory
10. PC Lab laboratory

Some of the laboratories are accredited and are for service to third parties.

As for more detailed information with specific data on laboratory equipment, it is reported through the annual completion of special reports required by MAS such as the "Evaluation Form of Scientific Research Infrastructure" and host capacities. The above were also subject to physical verification during the annual visit to verify the hosting capacities.
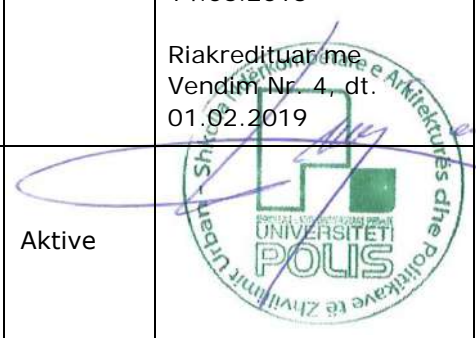
Chapter A.5. – Study Programs

Data on study programs U_POLIS informs about all the study programs it offers, including interdisciplinary and joint ones, if any. The report presents the study programs that are active, suspended, closed, for which permission has been obtained for their opening, but it has not been activated. The U_POLIS informs about obtaining the permission to open the program
of the study that is in the evaluation process, as well as for programs that offer continuous training for third parties or for the professional development of their personnel. These data are accompanied by the number and date of the act for opening, suspending or closing the study program.

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All programes offered by POLIS University

Study Programs	Approval		Status	Acreditation
	Decision of the Council Ministers	Decision of Ministry of Education and Sports		Order of Ministry of Education and Sports
Faculty of Architecture and Design				
Master of Science in Architecture and Urban Design **5 years Full-Time (300 ECTS)**	Nr. 698, datë 11.10.2006	Nr. 102, datë 24.04.2009	Aktive	Akredituar me Urdhër Nr. 227, datë 22.07.2009 Akreditim Periodik : Urdhër Nr. 268, datë 20.05.2016 Ka përfunduar proçesi i akredimit, jemi në pritje të vendimit të bordit për vlerësimin përfundimtar.
Bachelor in Art and Design 3 years Full-time (180 ECTS)	Nr. 406, datë 26.05.2010	Nr. 557, datë 09.12.2010	Aktive	Akredituar me Urdhër Nr. 250, datë 14.06.2013 Riakredituar me Vendim Nr. 1, dt. 01.02.2019
Master of Science in Applied Design **2 years Full-time (120 ECTS)**	Nr. 406,datë 26.05.2010	Nr. 557,datë 09.12.2010	Aktive	Akredituar me Urdhër Nr. 250, datë 14.06.2013 Riakredituar me Vendim Nr. 3, dt. 01.02.2019
Professional Master Parametric Design 2 years Part-Time (90 ECTS) with three profile: **Architectonic and Parametric Design** **Aesthetic Structural Design** **Landscape and Urban Design** **Professional Master in Territorial Planning and GIS** **1.5 years Part-Time (60 ECTS)**	Nr. 406,datë 26.05.2010	Nr. 587 datë 20.12.2010 Riorganizuar: Urdher Nr. 588 datë 20.12.2010 (MND) Riorganizuar: Urdhër Nr. 431 datë 11.11.2015 Riorganizuar: Urdhër nr. 438 date 12.11.2015 (i korigjuar) Riorganizuar: Urdher nr. 465 date 03.12.2015 (i korigjuar) Riorganizuar: Urdhër Nr. 377	Aktive	Akredituar me Urdhër Nr. 250, datë 14.06.2013 Riakredituar me Vendim Nr. 2, dt. 01.02.2019

		datë 23.09.2021		
Bachelor in Civil Engineering **3 years Full-time** **(180 ECTS)**		Nr. 315, datë 21.07.2014	Aktive	Akredituar me Urdhër Nr.270, dt.20.05.2016 Ka përfunduar proçesi i akredimit, jemi në pritje të vendimit të bordit për vlerësimin përfundimtar.
Bachelor në Arkitekturë - Urbanistikë **4 vjetFull-time**	VKM Nr. 698, datë 11.10.2006	Urdhër riorganizimi Nr. 102, datë 24.04.2009	Pezulluar	
Master of Science in Civil Engineering with two profiles: **a) Structure** **b) Geotecnical 2 years Full-time** **(120 ECTS)**		Urdhër Nr. 432 datë 12.11.2015	Aktive	Akredituar me Vendim Nr. 12, datë 30.03.2018
Faculty of Planning, Environment and Urban Management				
Master Sof Science in Urban Planning and Managemenet **5 years Full-time** **(300 ECTS)**	Nr. 698, date 11.10.2006	Nr. 102,datë 24.04.2009	Aktive	Akredituar me Urdhër Nr. 227, datë 22.07.2009 Akreditim periodik: Urdhër Nr.266, dt.20.05.2016 Ka përfunduar proçesi i akredimit, jemi në pritje të vendimit të bordit për vlerësimin përfundimtar.
Bachelor in Environmental Studies **3 years Full-Time (180 ECTS)**	Nr. 406, datë 26.05.2010	Nr 557,datë 09.12.2010	Aktive	Akredituar me Urdhër Nr. 250, datë 14.06.2013 Riakredituar me Vendim Nr. 4, dt. 01.02.2019
Bachelor in Business Administration **3 years Full-Time (180 ECTS)**		Nr. 429, datë 18.07.2022	Aktive	
Master of Science in Urban Environmental Management **2 years (120 ECTS)**	Nr. 406, datë 26.05.2010	Nr 557, datë 09.12.2010	Aktive	Akredituar me Urdhër Nr. 250, datë 14.06.2013 Riakredituar me Vendim Nr. 6, dt. 01.02.2019

Professional Master 2 years part time (90 ECTS) with three profile: **Spatial Planning and GIS** **Housing and Land Development** **Urban Social Development and Human Resources** **Professional Master in Territorial Planning and GIS** 1.5 **(years) Part-time (60 ECTS)** **Professional Master in**	Nr. 406, datë 26.05.2010	Urdhër Nr.587, datë 20.12.2010 Riorganizuar: Urdhër Nr.588 datë 20.12.2010 (MND) Riorganizuar: Urdhër nr. 431 date 11.11.2015 Riorganizuar: Urdhër Nr. 438 datë 12.11.2015 (i korigjuar) Riorganizuar: Urdhër Nr. 465 date 03.12.2015 (i korigjuar) Riorganizuar: Urdhër Nr. 376 date 23.09.2021	Aktive	Akredituar me Urdhër Nr. 250, datë 14.06.2013 Riakredituar me Vendim Nr. 5, dt. 01.02.2019
Business Administration 2 years Part-time (90 ECTS) **Master of Science in Business Administration 2 years Full-time (120 ECTS)**		Nr. 336, datë 16.08.2013 Riorganizuar: Urdhër Nr. 378 date 23.09.2021	Aktive	Akreditim periodik: Urdhër Nr.269, dt.20.05.2016
Bachelor in Urban Planning 4 years Full-time	VKM Nr. 698, datë 11.10.2006	Riorganizuar me Urdhër Nr. 102, datë 24.04.2009	Pezulluar	
Faculty of Research and Development				
PhD in Architecture and Urban Design		Nr. 563, datë 19.11.2012	Aktive	Akredituar me Urdhër Nr. 187, datë 15.05.2015 Ka përfunduar procesi i akreditimit dhe pritet Vendimi i Bordit
Bachelor in Computer Science 3 yars Full-time (180 ECTS)		Urdhër nr. 815, date 21.12.2018	Aktive	Ka përfunduar procesi i akreditimit dhe pritet Vendimi i Bordit.
Professional Program in Computer Network Maintenance 2 years Full-time (120 ECTS)		Urdher Nr. 814, datë 21.12.2018	Aktive	Ka përfunduar proçesi i akredimit, jemi në pritje të vendimit të bordit për vlerësimin përfundimtar.
Professional Program in Energy Efficiency 2 years Full-time (120 ECTS)	Nr. 533, datë 08.05.2014	Nr. 315, datë 21.07.2014	Aktive	Akredituar me Urdhër Nr. 242, datë 17.06.2015 Ka përfunduar proçesi i

				akredimit, jemi në pritje të vendimit të bordit për vlerësimin përfundimtar
Master of Science in Computer Science 2 years Full-time (120 ECTS)		Urdhër Nr. 352, datë 17.09.2021	Aktive	
Executive Master in Restoration Conservation and Valuation of Cultural Heritage 1year Full-time (60 ECTS)		Urdhër Nr. 351, datë 17.09.2021	Aktive	

Chapter A.6. – Internal Quality Assurance Unit

1. Composition of IQAU for the academic year 2021-2022

Nr.	Name Surname	Task
1	Dr. Manjola Hoxha	*Head of IQAU)*
2	Edmond Agolli	*Member*
3	Merita Guri	*Member*
4	Keti Hoxha	*Member*
5	Ermal Hoxha	*Member*
6	Anjeza Dajzmaili	*Member*
7	Armela Reka	*Member - Student Representative*
8	Gjergji Dushniku	*Member - ALUMNI Representative*
9	Anila Zeqo	*Member - Business Community Representative*

The Internal Quality Assurance Unit is conceived as a permanent, independent unit whose primary function, quality assessment, aims to improve, increase quality, encourage and encourage actors who participate in the academic offer to view every aspect through the lens of quality, with the establishment and consolidation of a culture of quality in POLIS. The development of the institution, the expansion of POLIS's academic offerings, and the graduation of the first students provide a significant challenge to the quality of academic programs and learning outcomes.

The objectives of IQAU have remained consistent over the years, focusing primarily on the evaluation of performance in the teaching process for both academic staff and other process-related components such as bibliography and study materials, infrastructure, and logistics.

 The following are some of the primary activities of the unit:

a) Content review of study programs based on feedback from students, instructors, and the labor market.

b) The international perspective and form and content internationalization of the programs offered.

c) Evaluation of individual and institutional scientific research activities, as well as addressing students' participation in specific contemporary research, particularly in the second and third cycles of study.

d) Multidimensional evaluation of the teaching and support staff based on clear, explicit, and well-established indications.

e) Evaluation based on the purpose, facilities, material resources, logistics, and other services provided to the community's students, relative to study programs, institutional

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strategy, and training goals.

f) Evaluation of financing and human resources as they relate to the primary activities of teaching and research, as well as student assistance in accordance with the requirements and contemporary needs of academic life and employment.

g) Focus on and evaluation of the institution's national and international character, interaction with counterpart institutions inside and outside the country, collaborative academic offer at the regional and international level, and general public relations.

h) Evaluation of the openness of the institution's relations with the local, national, and international labor markets for the identification, expansion of employment options, and improvement of the quality of employment of students at all levels of study programs.

I Evaluation of the effectiveness and compatibility of institutional, academic, and research plan developments with U POLIS's goals, aims, and developmental objectives.

j) Evaluation of academic, research, administrative, and management elements using general and special indicators (generic and specific Performance Indicators), for which preparations are presently underway.

In this context, the process of evaluating the quality and performance of the academic staff in the teaching process is one of the most significant responsibilities of IQAU, a unit that has acquired a certain amount of experience. The procedure of evaluating the academic staff's teaching quality consists of four evaluation components: student evaluation, peer evaluation, self-evaluation (self), and superior/s.

(1) Evaluation by students (weight of 50% in total evaluation)
POLIS University has always placed the student at the core of its ideology, viewing him not only as a student but also as a partner in the institution's long-term ascent and improvement. At the conclusion of each academic semester, receiving student feedback on each study program as a whole, special subject, lecturer, or specific problem (Annex 24, Form for the administrative performance of the institution) via questionnaires has had a direct impact on the institution's quality assurance. After processing, the data obtained from these surveys are used extensively to assist the procedure by which institution leaders evaluate the academic success of each lecturer at the end of the academic year. The surveys have a standard assessment interval ranging from 1 (minimum assessment) to 5 (highest assessment) (maximum assessment). The questionnaire is done electronically and in confidence*.*

(2) Peer evaluation (35% of the total evaluation weight)
This procedure, also known as peer assessment, is carried out by observing colleagues' learning processes. For correct and timely execution, the unit has created a calendar that establishes the deadlines by which the evaluation in question must be completed.

(3) Self-assessment (15 percent of total evaluation weight)
The lecturers' self-esteem has been evaluated as an indicator of their level of knowledge regarding the quality and culture of quality, as well as their level of self-criticism targeted at continuing individual progress.

(4) Evaluation by supervisors
The fourth evaluation is conducted through an analysis and feedback procedure in conjunction with semester analyses. In addition, the assessment conducted by the leaders

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through meetings and informal talks completes the evaluation framework from the standpoint of the leaders' expectations and requirements for the academic activity's quality. This process involves and emphasizes counseling, orientation, and familiarization with best practices for the purpose of continual improvement and the development of self-criticism among new employees. This evaluation serves as the ultimate evaluation of each academic staff member's total performance, including scientific work, and is based on student, peer, and self-assessment outcomes.

2. The process of academic evaluation at the university level

The evaluation of teaching according to the 360o approach is conducted totally online through a portal devoted to this process in the PITAGORA electronic system of POLIS University, making it not only more efficient, but also more objective, more manageable, and more transparent. The online procedure ensures a 100% assessment rate, generates more accurate reports in less time, and may be utilized by unit leaders to communicate with the academic staff.

During the academic year 2021-2022, student assessments of the quality of instruction were conducted online through the PITAGORA platform. The percentage of students who completed the questionnaire is detailed below. These data are institution-level, allowing for comparisons between the first and second semesters.
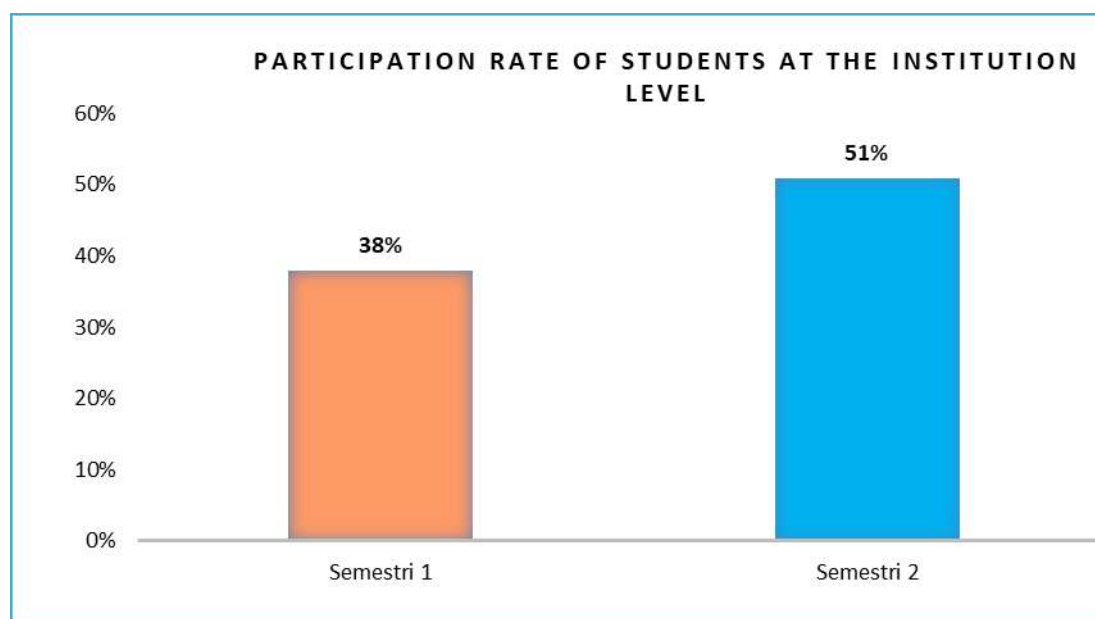
Chart 1. Participation of students in the survey for each study program

The participation rates of students in the questionnaire, broken down by program, are provided below.

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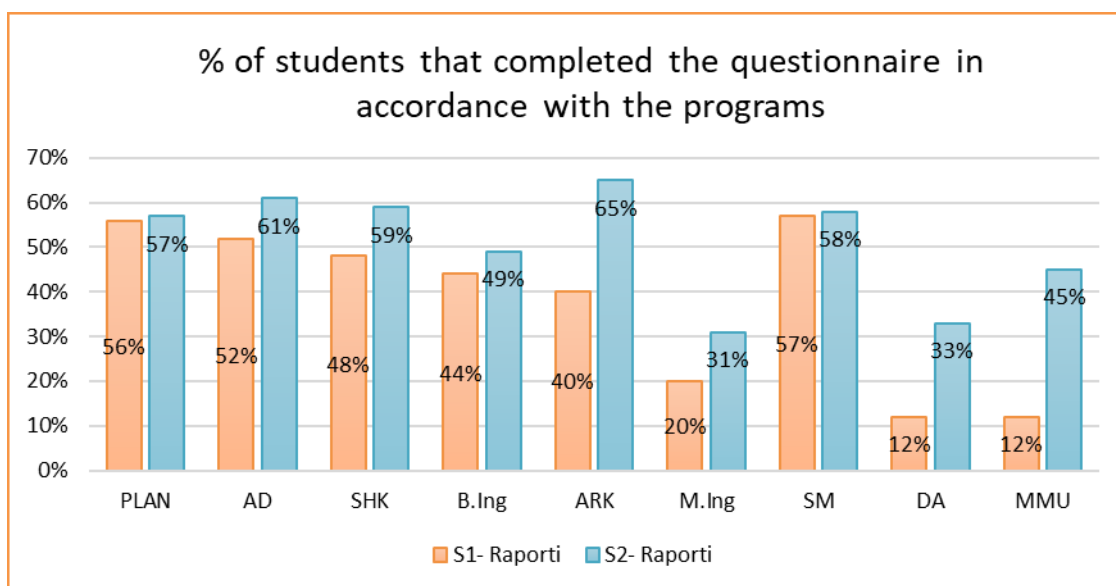
Chart 2. Participation of students in the survey for each study program

3. Comparative analysis of the evaluation of faculty/first semester lecturers

The staff's semester-by-semester rating on a scale from 1 to 5 is presented in the table below.

Semester I

According to the data below, the lowest staff evaluation for the first semester is 3.5 points.
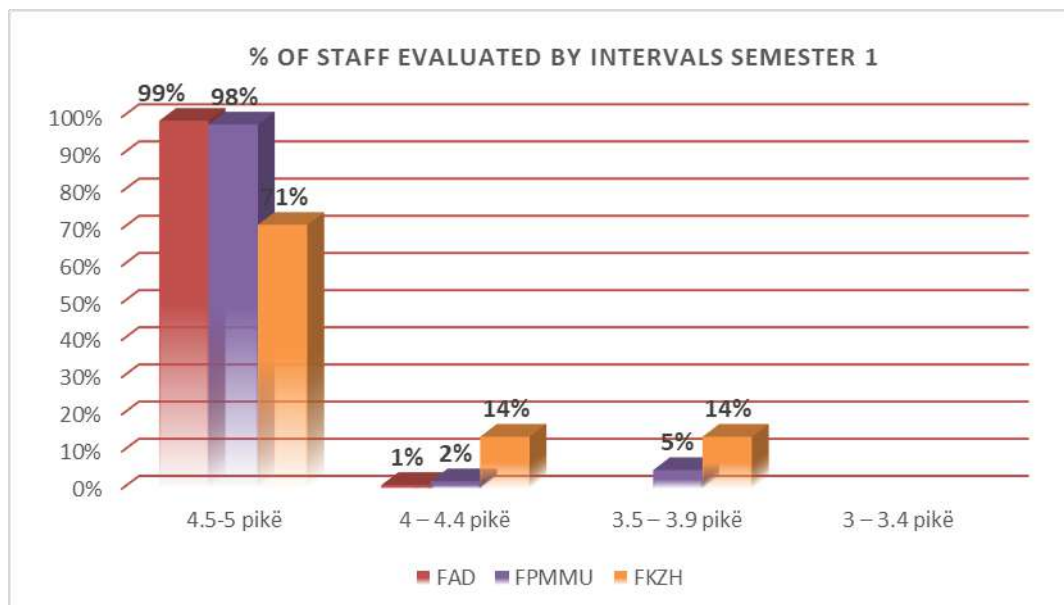
Chart 1. Point-percentage evaluation of academic staff at the university leve

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Semester II

According to the table below, the lowest staff rating for the second semester is 3 points.

% OF STAFF EVALUATED BY INTERVALS SEMESTER 2
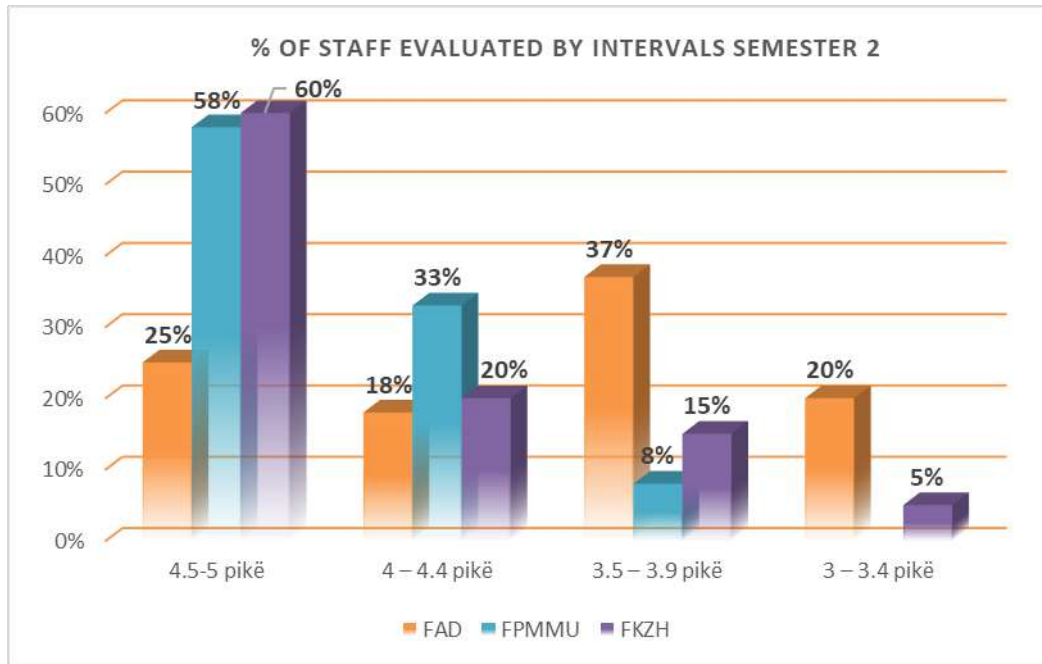
Chart 2. Point-percentage evaluation of academic staff at the university level

Comparison of Semester I and Semester II staff evaluations for the three main units.

Assessment at faculty level S1/S2

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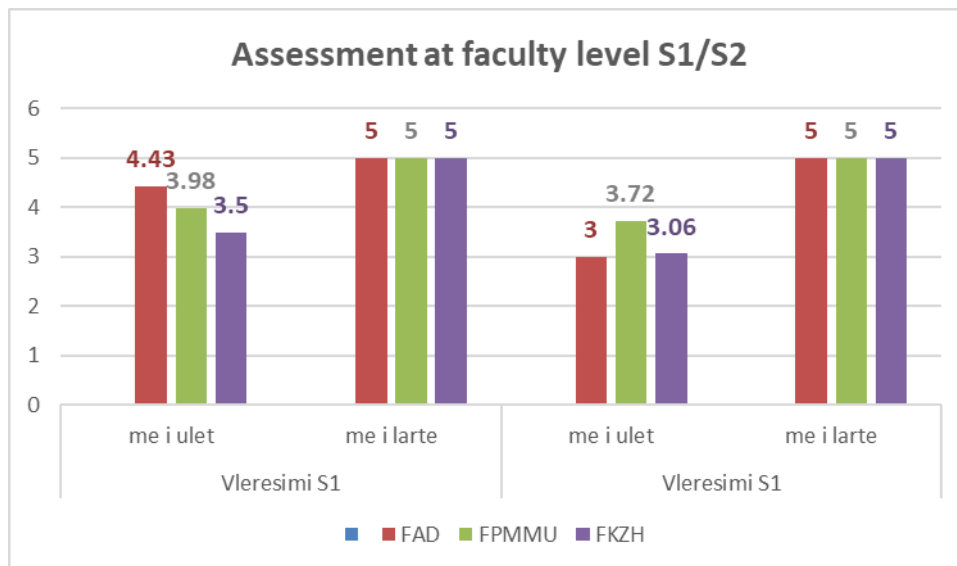
Chapter A.7. – Academic staff

The forecast for the engagement of the academic staff, the relevant workload, the subject/s, and/or the module/s that each of them will develop for each semester of the academic year 2021-2022.

The forecast of the academic staff, the subjects developed by each of them and the respective workload are defined in the teaching plans for each study program, drawn up by the responsible Departments and approved by the Academic Senate.

For the academic year 2021-2022, the linked lesson plans for all study programs of U_POLIS are included in (Annex 6 - Lesson Plans 2021-2022).

Chapter A.8. – Students and Alumni

This chapter contains Data for tracking students who have completed their studies for each study program that POLIS University offers. This information is presented in the relation with the source of the information and the address where the information is confirmed, specifying: the percentage of employment of graduates, the possible argumentations regarding the preparation during studying programs related to the career or professional development; or cases and percentage of graduates who pass the state exam and are licensed, when the study program is related to a regulated profession.

POLIS University has a dedicated and independent unit for student support, which is called the Student Support and Career Counseling Office[1]. (*https://universitetipolis.edu.al/en/zmskk-events/*)

This unit assists students during their studies by assisting in social life with annual cultural, sports and artistic activities in cooperation with the Student's Council, as well as mediating communication with institutions or businesses for professional practices and employment.
OSSCC has created a database since the first generations entered the labor market and maintains periodic contact with students while simultaneously updating this database.
This Office, traces the professional progress of graduates by tracking their employment, achievements, difficulties and adaptation to the labor market. This unit also follows these processes in cooperation with the ALUMNI Association[2] and the AUA Association[3]; through which it tackles the recognition of the dynamics of the labor market, the processes of lobbying and the protection of professional rights, as well as the procedures of state exams or licensing.

The purpose of OSSCC as a structure in itself is oriented towards maintaining continuous contact as well as providing multi-directional information. The information that this office aims by starting the updating the professional continuity of Alumni along with their contacts, which serve for more direct communication with them. This process, starting from June 2019, has been partially facilitated by the implementation of the Gradua Platform (https://gradua.rash.al/); a project supported by the EU where POLIS University has been included as a partner, is implemented to help the integration of students at the

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[1] The Office of Student's Support and Career Counseling Office will henceforth be referred to, by the abbreviation OSSCC
[2] Alumni POLIS is the Association of the former students of the University
[3] AUA is the abbreviation of the "Union of Architects, Urbanists and Urban Planners"

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end of their studies in a comprehensive space with businesses, in order to facilitate the communication and access to the labor market.

On this platform, Alumni update their personal page with their academic background, professional experiences and further studies. This information has a double benefit as it helps former students to have more access to employment opportunities, but at the same time it also helps OSSCC with the accumulation of some of the information that this unit aims and elaborates during the academic year.

Furthermore, The Office of Student's Support and Career Counseling, summarizes and interprets the information for further studies, career or professional guidance as individual or in group counseling. Furthermore, this unit works closely with the leaders of the POLIS Student Association (Student's Council) through whom the creation of a close and very cooperative relationship has been achieved for the improvement of the quality and services offered by the university to students.

The main activities and duties of the Office of Student's Support and Career Counseling are:

- Informing students and ensuring full transparency on academic, educational and scientific aspects, as well as their rights and duties;
- Orientation of students during their studies for choosing specific training fields and training opportunities offered by the university;
- Orientation and familiarization of students with the labor market in general and the special opportunities up-to-date for employment by mediating this process;
- To maintain individual contact with students even after graduation and their employment, continuously receiving their feedback;
- To carry out updated studies of the labor market and the identification of its requirements and make them available to students, through the Alumni experiences and communication with businesses.
- Regulates and ensures the involvement of students in decision-making, in the processes and main activities related to teaching and other research and development activities as well as the services offered to them;
- Training on how to apply to different institutions and preparation of application documentation, etc.

Regarding the information that OSSCC accumulates, starting from the month July until the month of September, it refers to the self-declared information of graduated students, collected through a questionnaire that OSSCC uses to generate information from ALUMNI. For the graduates until the end of the academic year 2021-2022, during this period of data collection, answered the questionnaires to the extent of 90.9%, which in numbers translates into the ratio: 1629 / 1792 students. Of this population that has successfully completed the questionnaire, 94.47% of them declare that they are employed (1539 students). This figure could be presented with small fluctuations, if the percentage of responses from students was 100%.

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Details information regarding the employment, sectors where this employment takes place and whether the students can be found in the table below[4]:

			Employment		Employment in relation with the profession		Employment Sector		Engagement in Private Business		Further studies	
NR.	**STUDY PROGRAM**	**Nr. of graduates in the end of A.Y 2020-2021**	Employed	Not Employed	According to their diploma	Not related with their Diplomas	Public Sector	Private Sector	Freelancer	Owning a Private Business	Continue post graduate studies	**Without Answers**
1	Vocational School (Energy Efficiency and Computer Network Maintenance)	192	156	8	112	44	9	147	3	8	4	28
2	BSc. Art Dizajn	225	201	12	192	9	8	193	56	18	35	12
3	BSc. Civil Engineering	102	89	4	81	8	6	83	0	5	27	9
4	BSc. Environmental Studies	97	74	12	45	29	11	63	1	4	19	11
5	MSc. Architecture and Urban Design	362	317	16	304	13	31	286	91	47	15	29
6	MSc. Planifikim dhe Menaxhim Urban	122	97	11	86	11	69	28	0	5	9	14
7	PM in Digital Architecture (FAD)	132	116	3	107	9	25	91	11	8	5	13
8	PM in Spatial Planning and GIS + MBA (FPUM)	294	254	11	235	19	35	219	6	7	6	29
9	Master of Science (Applied Design, Urban Management, Civil Engineering)	266	235	13	224	11	31	204	14	4	6	18
	TOTAL	1792	1539	90	1386	153	225	1314	182	106	126	163

Figura 1: Summary table of the employment situation of graduate students until 2020-2021

From the table above, we can see that from the total number of students who answered the questionnaire (of 90.9%), 94.47% are employed, from which 90.05% of them declare to be employed in accordance with their profession. Based on the statistical elaboration and the population that responded with the status of employed, most of them (85.38%) are mostly integrated in the private sector of employment and only 14.61% in the public sector.

Also, based on the accumulated information, it results that: 12.56% apply the profession in an individual format as a freelancer and 7.31% of them have also set up their own individual businesses or develop family businesses.

In continuation of professional growth, 7.73% of POLIS graduates have chosen to currently follow another study program, of which 62.15% belong to students who have completed the first cycle of studies and continued their studies immediately in the second cycle. A smaller part (37.85%) refers to studies in the second study program, third cycle studies, continuing education courses, etc.

Alumni Brochure

From communications with Alumni, but also following their professional careers in other forms, some of the most significant experiences and professional journeys become part of a Special Brochure, which is published once every 2-3 years (Alumni Brochure). This summary becomes the basis for the creation of other forms of cooperation between

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[4] *Note 1: The above data pertains to graduates up to the academic year 2020-2021 collected up to November 2022.*
Note 2: The total number of employees is not equal to the total number of all other employment positions, as a graduate may be double-employed / engaged in private business.
Note 3: The calculation of student responses regarding the employment sector includes the total number of responses, while in the Engagement in Private Initiatives category, students positioned in the private sector, who find themselves as freelancers or as individuals who have founded / are part of private or family businesses.
Note 4: In tabular calculations, third-level (doctorate) students have not been taken into consideration, given that their employment situation is 100% (of which approximately 95% in higher education institutions) and are a category with independent academic and professional progress.
Note 5: New study programs that have not yet graduated students are also not included in this process.

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graduates and current students of POLIS such as: open conversations in the auditorium, tutorials on specific topics, cooperation for various workshops, etc.

Due to the Pandemic situation, the publication of Alumni Brochure edition of this brochure has been postponed by 1.5 calendar years is published at the beginning of 2023 (January 2023).

Data on student councils and their representation in HEI governing bodies and in the Internal Quality Assurance Unit.

Students are independently organized in the **Student's Council**[5] where they freely choose their representatives, in proportion to the number of students in classes, approximately 1 representative for 30-40 students.

Students are also represented in the Academic Senate of the University, which is the highest governing body of the institution, to the extent of 15.8% (3/19) (https://universitetipolis.edu.al/en/academic-senate/)

While in the Internal Quality Assurance Unit; out of 9 members of NJSBC, 1 is a representative of current students and 1 of those who have graduated (Alumni), covering 22.2% of the members of the unit (https://universitetipolis.edu.al/wp-content/uploads/2023/02/035_Students_Council_Structure_2022-2023.pdf).

Within the Structure of the Office of Student Support and Career Counseling, currently half of the members are represented by Alumni who follow the progress and professional issues internally along with representative from each Faculty.

In the structure of POLIS, there are also independent clubs that share the philosophy of the University, based on the values and mission of the university, and work together to raise a social life and strengthen the "Polis " community.

Student Clubs are re-organized every beginning of the academic year, where students, by filling out the form, are organized in the relevant club to develop their interests, and together they cooperate within the categories: Sports, Artistic and Social-Cultural Clubs, to carry out various activities during the year!

The activities foreseen for increasing the spirit of the group in the student community of U_POLIS are foreseen at the beginning of each year through an annual program drawn up by ZMSKK and the Student Community. The types of activities foreseen and during the academic year 2022-2023 can be seen in Annex of Activities booklet.

Chapter A.9. – Statistical data of Students

The total number of registered and graduated students according to study levels and programs; the number of students attending programs that constitute a national priority, defined in the priorities document approved and published annually by the ministry according to the main directions; the number of excellent students; the number of deregistered or transferred students accompanied by information on the institution and the first study program and the study program to which they are transferred; the number of students who have benefited from scholarships and the number of those who have

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[5] *Sometime the Student's Council is also found under the terminology of Student's Association (website, regulations)*

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benefited from the exemption or reduction of tuition fees; students' participation in international cooperation projects and support for their mobility; the percentage of passing students per year and the percentage of those who graduate; a general assessment on the quality of students and their evaluation for each study cycle and program;

Programm of studies	Academic Year	No. of students enrolled for the first time	Transferred students	No, of students terminated their studies	Graduated students
MSc në Arkitekture dhe Dizajn Urban	Viti akademik 2006-2007	41	1	9	32
	Viti akademik 2007-2008	80		16	63
	Viti akademik 2008-2009	57		13	39
	Viti akademik 2009-2010	61	6	17	45
	Viti akademik 2010-2011	46	4	13	30
	Viti akademik 2011-2012	56	5	15	38
	Viti akademik 2012-2013	35	3	15	20
	Viti Akademik 2013-2014	34	5	12	16
	Viti Akademik 2014-2015	25	3	5	17
	Viti Akademik 2015-2016	43	4	9	28
	Viti Akademik 2016-2017	62	3	19	37
	Viti Akademik 2017-2018	61	12	18	37
	Viti Akademik 2018-2019	72	27	34	7
	Viti Akademik 2019-2020	76	4	12	2
	Viti Akademik 2020-2021	99	3	10	1
	Viti Akademik 2021-2022	132	3	8	
BSc në Art Dizajn	Viti akademik 2010-2011	14			12
	Viti Akademik 2011-2012	22		2	15
	Viti Akademik 2012-2013	22	1	4	18
	Viti Akademik 2013-2014	31	1	9	24
	Viti Akademik 2014-2015	31	1	8	21
	Viti Akademik 2015-2016	43		7	28
	Viti Akademik 2016-2017	48	4	6	39
	Viti Akademik 2017-2018	50	2	12	33
	Viti Akademik 2018-2019	51	6	13	37
	Viti Akademik 2019-2020	70		10	40
	Viti Akademik 2020-2021	70		8	0
	Viti Akademik 2021-2022	82		1	0
MSc në Dizajn i Aplikuar	Viti akademik 2011-2012	6		1	5
	Viti akademik 2012-2013	5			4

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	Viti akademik 2013-2014	7			6
	Viti akademik 2014-2015	6			4
	Viti Akademik 2015-2016	9		1	6
	Viti Akademik 2016-2017	6			2
	Viti Akademik 2017-2018	20			9
	Viti Akademik 2018-2019	16		1	9
	Viti Akademik 2019-2020	19		1	9
	Viti Akademik 2020-2021	16	1	1	10
	Viti Akademik 2021-2022	25			
Bsc në Inxhinieri Ndertimi	Viti akademik 2013-2014	16		4	8
	Viti akademik 2014-2015	15	1	5	11
	Viti Akademik 2015-2016	14	8	1	16
	Viti Akademik 2016-2017	13	7	10	8
	Viti Akademik 2017-2018	18	18	2	31
	Viti Akademik 2018-2019	16	6		15
	Viti Akademik 2019-2020	20	7	4	21
	Viti Akademik 2020-2021	24	4	1	15
	Viti Akademik 2021-2022	36	3	2	0
Msc në Inxhineri Ndertimi	Viti Akademik 2016-2017	17			12
	Viti Akademik 2017-2018	32	7	1	30
	Viti Akademik 2018-2019	40	6	4	31
	Viti Akademik 2019-2020	20	1		16
	Viti Akademik 2020-2021	23			11
	Viti Akademik 2021-2022	26	1	2	0
Dizajn Arkitektonik dhe parametrik	Viti akademik 2011-2012	31		7	24
	Viti akademik 2012-2013	17		13	3
	Viti akademik 2013-2014	7			5
	Viti akademik 2014-2015	5			4
	Viti akademik 2015-2016	7		1	6
	Viti akademik 2016-2017	2			1
	Viti akademik 2017-2018	9		1	6
	Viti Akademik 2018-2019	12		1	6
	Viti Akademik 2019-2020	8		1	0
	Viti Akademik 2020-2021	13		2	2
MP Master Profesional I Avancuar në Arkitekturë Dixhitale	Viti Akademik 2021-2022	8			0
Dizajn Estetik Strukturor	Viti akademik 2011-2012	7		2	5

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	Viti akademik 2012-2013	6		5	1
	Viti akademik 2013-2014	2			1
	Viti akademik 2014-2015	2			0
	Viti akademik 2015-2016	1			1
	Viti akademik 2016-2017	5			4
	Viti akademik 2017-2018	9			9
	Viti akademik 2018-2019	10	1	2	5
	Viti Akademik 2019-2020	18		1	0
Dizajn Urban dhe Pejzazhi	Viti akademik 2011-2012	16		3	12
	Viti akademik 2012-2013	6		2	3
	Viti Akademik 2013-2014	4	1		4
	Viti Akademik 2014-2015	4			2
	Viti akademik 2015-2016	12		1	9
	Viti akademik 2016-2017	7			4
	Viti akademik 2017-2018	7		2	4
	Viti akademik 2018-2019	6	1	1	5
	Viti Akademik 2019-2020	5			3
MSc në Planifikim Urban	Viti akademik 2007-2008	18		3	15
	Viti akademik 2008-2009	12		3	8
	Viti akademik 2009-2010	20	1	4	16
	Viti akademik 2010-2011	13		1	10
	Viti akademik 2011-2012	17		2	15
	Viti akademik 2012-2013	32	2	5	19
	Viti Akademik 2013-2014	30		12	7
	Viti Akademik 2014-2015	16		2	9
	Viti Akademik 2015-2016	18	1	5	12
	Viti Akademik 2016-2017	21	2	5	12
	Viti Akademik 2017-2018	11		4	2
	Viti akademik 2018-2019	11		3	0
	Viti Akademik 2019-2020	9		1	0
	Viti Akademik 2020-2021	21	3	3	0
	Viti Akademik 2021-2022	18		5	0
BSc në Studime Mjedisore	Viti akademik 2011-2012	14		1	10

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	Viti Akademik 2012-2013	20		3	13
	Viti Akademik 2013-2014	15	4	5	12
	Viti Akademik 2014-2015	25		2	19
	Viti Akademik 2015-2016	23		4	16
	Viti Akademik 2016-2017	11	3	2	7
	Viti Akademik 2017-2018	16	4	9	9
	Viti Akademik 2018-2019	10	4	1	9
	Viti Akademik 2019-2020	8	2		9
	Viti Akademik 2020-2021	24	3		3
	Viti Akademik 2021-2022	7		1	
MSc në MMU	Viti akademik 2011-2012	8			8
	Viti akademik 2012-2013	21		1	15
	Viti akademik 2013-2014	14		4	9
	Viti akademik 2014-2015	15			10
	Viti Akademik 2015-2016	30	3	1	26
	Viti Akademik 2016-2017	22	1	1	19
	Viti Akademik 2017-2018	21	2	1	20
	Viti Akademik 2018-2019	28	1	2	24
	Viti Akademik 2019-2020	18			15
	Viti Akademik 2020-2021	27			19
	Viti Akademik 2021-2022	13		2	0
MP MBA	Viti akademik 2014-2015	19			13
	Viti Akademik 2015-2016	25			22
	Viti Akademik 2016-2017	23		2	18
	Viti Akademik 2017-2018	25		1	14
	Viti Akademik 2018-2019	40		3	28
	Viti Akademik 2019-2020	22		3	11
	Viti Akademik 2020-2021	30		1	16
MSC MBA	Viti Akademik 2021-2022	4		1	
Planifikim Hapesinor & Aplikime GIS	Viti akademik 2011-2012	12		2	10
	Viti akademik 2012-2013	9	3	4	8
	Viti Akademik 2013-2014	10	1		10
	Viti Akademik 2014-2015	9	1		10
	Viti akademik 2015-2016	29		2	20

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Kategoria	Viti				
	Viti akademik 2016-2017	27		1	20
	Viti akademik 2017-2018	35	1		31
	Viti Akademik 2018-2019	20	2	2	16
	Viti Akademik 2019-2020	15	1		16
	Viti Akademik 2020-2021	25		1	17
	Viti Akademik 2021-2022	13			0
Strehim dhe zhvillim toke	Viti akademik 2011-2012	8			7
	Viti akademik 2012-2013	6		3	3
	Viti Akademik 2013-2014	6		1	2
	Viti Akademik 2014-2015	4			4
	Viti akademik 2015-2016	4		1	2
	Viti akademik 2016-2017	6		3	2
	Viti akademik 2017-2018	7		1	5
	Viti Akademik 2018-2019	5			4
	Viti Akademik 2019-2020	4			2
Zhvillim social urban dhe burime njerezore	Viti akademik 2011-2012	9		3	6
	Viti akademik 2012-2013	9		4	4
	Viti Akademik 2013-2014	1			1
	Viti Akademik 2014-2015	5		1	4
	Viti akademik 2015-2016	8			6
	Viti akademik 2016-2017	7		1	5
	Viti akademik 2017-2018	10			8
	Viti Akademik 2018-2019	10		1	5
	Viti Akademik 2019-2020	4			4
Bsc Shkenca Kompjuterike	Viti Akademik 2019-2020	16	2		12
	Viti Akademik 2020-2021	34		1	0
	Viti Akademik 2021-2022	59	1	3	0
Shkolle profesionale Mirembajtje Rrjetesh Kompjuterike	Viti Akademik 2019-2020	31		4	16
	Viti Akademik 2020-2021	29			16
	Viti Akademik 2021-2022	19			0
EFICENCE ENERGJITIKE	Viti akademik 2013-2014	14		5	8
	Viti akademik 2014-2015	25			19
	Viti Akademik 2015-2016	41		5	25
	Viti Akademik 2016-2017	63		2	47
	Viti Akademik 2017-2018	76		3	54
	Viti Akademik 2018-2019	31		1	18
	Viti Akademik 2019-2020	21		2	10
	Viti Akademik 2020-2021	22		1	14

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	Viti Akademik 2021-2022	7		1	0
PHD	Viti akademik 2013-2014- Cikli 29	12			12
	Viti akademik 2014-2015- Cikli 30	13		1	12
	Viti Akademik 2015-2016- Cikli 31	6		2	4
	Viti Akademik 2016-2017- Cikli 32	10		2	8
	Viti Akademik 2017-2018- Cikli 33	13		1	11
	Viti Akademik 2018-2019- Cikli 34	11			2
	Viti Akademik 2019-2020- Cikli 35	12			
	Viti Akademik 2020-2021- Cikli 36	9			
	Viti Akademik 2021-2022-Cikli 37	13			

Chapter A. 10. – Assessments and recommendations for MAS

POLIS University evaluates the cooperation with MAS as very positive. Our suggestion is that the Ministry maximally exercise its regulatory role and guarantee fair competition between university.

PART B

Chapter B.1. Organizational Structure

General data on the U_POLIS related to the general organizational structure of the higher education institution, the constituent units and the relevant governing authorities, etc.
POLIS exercises its activity through a number of bodies, such as academic and research units, administrative units, but also collegial units, which act in accordance with the statute, regulation and development strategy of the institution.
POLIS includes an integrated structure which consists of main units, basic units and other units, also mentioned in the statute. The organizational structure of POLIS University distinguishes 4 (four) types of constituent organizational units

1. The main units are Faculties;
2. Basic units that include departments and research centers;
3. Auxiliary units such as laboratories, professional studios, etc.;
4. Inter-departmental Center for Interdisciplinary Research Studies and Innovation.
As can be seen from the organizational scheme of the institution (*Annex 9 – Organizational Structure*), POLIS consists of 3 main units and 9 basic units (3 for each main unit), of which 6 departments of an academic nature and 3 units dedicated entirely to research.

In accordance with its mission and objectives, POLIS has also created an interdisciplinary research center, namely the Innovation Factory (IF), which coordinates efforts and initiatives between all units related to the concepts, theories, approaches, methodologies, practices developed in POLICE. In addition, POLIS has established a number of independent bodies (collegial bodies) that ensure the proper functioning of the institution. Such bodies have a clear scope and responsibility and are responsible for various aspects of academic life. We can mention the Ethics Council, the Internal Quality Assurance Unit, the Student Counseling Office and Career Counseling.

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Each collegial body exercises its function according to its own regulation and according to the powers provided in the Statute of the institution.

Chapter B.2. Financial report

Data on the medium-term budget plan, the one-year budget plan and the strategic development plan of the institution. The actual realization of the budget plan of the previous budget year according to the budget items, the budget plan of the following academic year, as well as the tuition fees for the following academic year. Documentation of payment of tax obligations, as well as social and health insurance;

	Realizimi faktik i buxhetit te vitit 2021-2022	ne 000 leke
Nr	Te ardhurat	Vlera
1	Te ardhurat nga tarifat e shkollimit	277,000
2	Te ardhura nga projekte dhe grante	23,000
3	Te ardhura te tjera	11,000
	Total	311,000
Nr	Shpenzimet	Vlera
1	Paga staf i brendshem dhe i ftuar	200,000
2	Shpenzime administrimi	79,000
3	Investime	31,000
	Total	310,000

Budget plan for the academic year 2022-2023   ne 000 leke

Nr	Te ardhurat	Vlera
1	Te ardhurat nga tarifat e shkollimit	308,000
2	Te ardhura nga projekte dhe grante	14,000
3	Te ardhura te tjera	12,000
	Total	334,000

Nr	Shpenzimet	Vlera
1	Paga staf i brendshem dhe i ftuar	240,000
2	Shpenzime administrimi	75,000
3	Investime	10,000
	Total	325,000

Budget plan for the academic year 2022-2025

Nr	Te ardhurat	Vlera 2022-2023	Vlera 2023-2024	Vlera 2024 -2025

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Nr		Vlera	Vlera	Vlera
1	Te ardhurat nga tarifat e shkollimit	308,000	340,000	370,000
2	Te ardhura nga projekte dhe grante	14,000	18,000	22,000
3	Te ardhura te tjera	12,000	15,000	18,000
	Total	**334,000**	**373,000**	**410,000**

Nr	Shpenzimet	Vlera	Vlera	Vlera
1	Paga staf i brendshem dhe i ftuar	240,000	270,000	290,000
2	Shpenzime administrimi	75,000	78,000	85,000
3	Investime	10,000	12,000	15,000
	Total	**325,000**	**360,000**	**390,000**

Chapter B.3. Mobility of academic staff

Data on the mobility of academic staff financed by the U_POLIS or realized within the framework of international projects.

In accordance with the Internationalization Strategy of POLIS University and in accordance with the motto of the institution as a free space of thought, a special importance during the academic year 2021-2022 has been devoted to the mobility of the academic staff. The main goal of the mobility is the exchange of experiences, the transfer of knowledge and the professional growth of the staff.

More specifically, during the 2021-2022 academic year, within the Erasmus+KA1 mobility projects, 16 members of the academic staff were part of this program, during the first and second semesters.

In addition to this exchange of experiences or training opportunities through the Erasmus + KA1 program, POLIS University continues to be an active participant in the Erasmus+ KA2 "Capacity Building in Higher Education" programs. One of the modules of this program is dedicated to the short-term exchange of staff between partner countries and European countries, as part of training or knowledge transfer.

Table 1. Data on staff mobility (KA1)

University	Incoming	Outgoing
University of Minho, Portugal	1	2
Politecnico di Bari	5	4
University of Molise	4	2
The Royal Academy of Art in Hague	2	3
Riga Building College Latvia	-	3
Anhalt University	-	2

Mobility of students

Giving students the opportunity to be part of mobilities and to complete a study period (one semester) in European universities is another priority of POLIS University. Although

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Albania has been part of this scheme for only the last 3 years, the student mobility figures speak of a growing development.

At the University of Minho, 1 student of the doctoral program has developed mobility, while at the University of Anhalt in Germany, during the academic year 2021-2022, 11 students of POLIS University have studied, within the framework of Erasmus+ KA1. Three other students have developed mobility at FH Joanneum University, etc

Table 2. Student mobility data

University	Outgoing students
University of Minho, Portugal	1
University of Anhalt	11
FH Joanneum	3
Politecnico di Bari	3
University of Napoli	1
University of Molise	6
University of West Attica	3
University IGS Paris	1
Ecole University in Paris	1
University of Cordoba	1

B.4. Compliance with the Quality Code

Data for the fulfillment of state academic and infrastructural standards, in accordance with the Quality Code, which include changes in didactic and research environments, the number of texts and IT infrastructure in function of learning.

Quality assurance has been an important aspect of the institution's activity since its establishment. POLIS aims to create a strong culture among its community, hence the established unit NJBSC, has strong support and is given full autonomy.

The unit has continuously expanded its scope and currently covers not only the teaching process, but also research and administrative functions. POLIS has continuously received positive feedback from various quality controls and accreditation processes on a national and international scale, but being self-critical is an essential principle in the institutional approach, so the NJBSC's recommendations are useful information for reviewing the organization of the institutional structure or academic programs with the ultimate goal of achieving POLIS' objective: to provide excellence in teaching and meet the highest academic standards.

This special attention to quality is also reflected in the maximum correctness of the institution towards all quality assessment processes, not only the internal one but also institutional and programmatic accreditations in accordance with the deadlines provided by the law.

POLIS has undergone institutional accreditation 3 times (2 of which with foreign experts), has accredited all study programs (some of them re-accredited), some programs (MSc in

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Urban Planning and Management and PhD in Architecture and Urban Planning) have carried out international accreditation, have been provided with an ISO certificate for the management system and are currently in the process of accreditation of the environmental laboratory.

Regarding the textbooks and how this service is offered to students, see about Biblo_POLIS, at the link *https://www.universitetipolis.edu.al/biblo_polis/*

Quality assurance is a continuous process and for POLIS it remains an objective to turn quality into an institutional culture.

The Quality Code implementation to Law 80/2015 was approved by VKM No. 824, dated 24.12.2021 on the "*Approval of the Quality Code for Higher Education*" and U_POLIS continues its activity in accordance with the provisions of this Code.

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